ALCOHOL SERVER / MANAGER TRAINING AND ID BADGE FORM

Business Name _____ Date _____

An updated copy of this form should be kept on the business premises, or your own spreadsheet may be used as long as all the following information is included:

Full Name	Title	Name Tag Says	Date of Hire	Type of Certificate i.e. E.A.S.Y., SIPS, TIPS, SMART, *DABS Manager Training etc.	Date of Expiration

- List each person who sells or serves alcoholic beverages or supervises or manages the sale of alcoholic beverages
- Alcohol Server Training and Manager Training MUST be completed within 30 days from date of hire

* NOTE: Managers should have both Manager Training *AND* server or E.A.S.Y. training and will be listed twice on this sheet.